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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 19th April 2019

Dear Councillor,

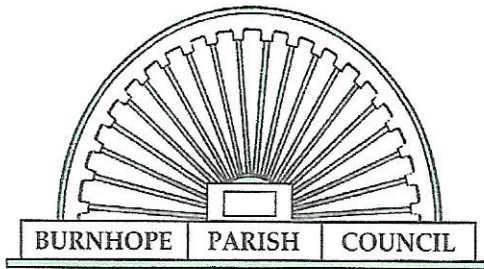
Your attendance is invited at the Annual Meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on **Wednesday, 1st May 2019** commencing at **6:00 p.m.**

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APPOINTMENT OF CHAIR**
2. **CHAIR'S REMARKS RE 2018/19**
3. **APPOINTMENT OF VICE-CHAIR**
4. **PARISH PRECEPT**
5. **CHEQUE SIGNATORIES**
6. **DATES OF MEETINGS**
7. **APPOINTMENT TO OUTSIDE BODIES**
Burnhope Partnership
Community Centre
Smaller Councils
HAGGRID
Mid Durham Area Action Partnership
Friends of Burnhope War Memorial



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Ask for: Peter Hughes
Date: 19TH April, 2019

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held at the conclusion of the Annual Meeting of the Council in Burnhope Community Centre, on Wednesday, 1st May, 2019. The Annual Meeting will commence at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on 4th April, 2019
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope Community Centre at 6:00 p.m. on Thursday 4th April 2019

Present

Councillor D. Coates (Chair)

Councillors H. Barron, K. Barron, J. Box, F. Dawson, A. Gibson, B. Henderson, P. Luther and G. Smith.

In Attendance

County Councillors J. Considine and O. Johnson and PCSO L. Jackson-Cullen.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors I. McKeag and T. Metcalf.

Police Report

PCSO Jackson-Cullen presented the following Police Report: -

- No anti-social behaviour calls received during the month.
- South View - two wing mirrors stolen.
- Near Stream Valley Farm – 200 litres of “red diesel” stolen from NWA site.
- Meadowfield – action being taken against children. Parents are involved.
- Langley Lane – sheep straying on to highway. Notice has been served on the owners of the sheep.
- Holmlea – Cannabis plants removed from house.
- Holmside- Health and Safety assessment to be carried out in connection with the use of speed cameras.
- Speedwatch - carried out in the village 3 vehicles out of 322 were found to be speeding.
- Despite a report of a camp being erected in a field opposite Old Wishing Well Pub, a camp has not been found.

PCSO Jackson-Cullen then reported that, within a few weeks, she would be leaving her post to join the Police Intelligence Unit. Members thanked PCSO Jackson-Cullen for her work over recent years and wished her well in her new post.

Partnership Report

Councillor Henderson reported as follows:

- AGM to be held on 13th May 2019.
- Two allotments are vacant.
- Partnership is looking to involve Burnhope School in the design of a poster about littering and dog fouling.

Community Centre Report

Councillor Box reported as follows:

- The number of people using the Centre continues to increase.
- A Country and Western Night is to be held on 11th April 2019.
- Adult Learning classes are to begin on 24th April 2019.
- The Area Action Partnership Board meeting is to be held on 8th May 2019.

Minutes

RESOLVED that the minutes of the meeting of the Parish Council held on 7th March 2019 be approved as a correct record.

Finance Report

The Clerk reported on the following payment made since the last meeting: -

Detail	Amount
	£
T. Kernahan – Web duties	46.10
Total	46.10

Correspondence

The Clerk reported upon the following items of correspondence: -

- County Durham Association of Local Councils – Governance and Accountability for Smaller Authorities in England.
- Mazars – Annual Audit Papers etc. Audit to be carried out on 5th July 2019.
-
- Zurich Insurance Group – re the claim in respect of War Memorial repairs.
- Durham County Council – BACS payment of precept and Local Council Tax Support Scheme (LCTSS) grant.

War Memorial

The Clerk reported the receipt of correspondence from Historic England which advised that the Secretary of State for Digital, Culture, Media and Sport has decided to add Burnhope War Memorial to the List of Buildings of Special Architectural or Historical Interest. The building is now Listed at Grade II. The List entry is numbered 1461654.

In noting this the Chair thanked all the groups, organisations and individuals who had made this possible.

Football Field

The Clerk reported the receipt of an email from Councillor K. Barron regarding the football field adjacent to the Garage Bar and Grille

The owner of the bar and grille had asked whether he might lease the football field from Durham County Council, but the request had been refused. At present horses were being grazed illegally on the field. County Councillors Considine and Johnson agreed to report this matter.

Members suggested that the Parish Council could investigate the possibility of leasing the field from the County Council and then allow teams to play on it.

County Councillor Johnson advised that there would be implications associated with such a decision i.e. leasing costs.

Members believed a preliminary approach should be made to Durham County Council to discuss the likely implications of the Parish Council taking a lease of the football field.

RESOLVED that the Clerk contact Durham County Council Asset Management Team to discuss the implications of the Parish Council leasing the football field.

Christmas tree

The Chair reported upon a site meeting which had been held with Simon Turner of Durham County Council regarding a permanent electricity supply to the Christmas tree and that it was hoped that an estimate of the cost of providing a permanent electricity supply would be received in the next few weeks.

Details of next meeting

The next Ordinary Meeting of Burnhope Parish Council will be held on Wednesday 1st May 2019 in Burnhope Community Centre at the conclusion of the Annual Meeting of the Council (which will start at 6:00 p.m.).